

No. SPPL/Ele. Maint./AMC/ C.R.85/2018
Date: 7th July, 2018

TENDER NOTICE FOR AMC OF ELECTRIC WORKS

Shivshahi Punarvasan Prakalp Limited invites tender from experienced Agency/Contractors for Annual Maintenance Contract for operations and up-keeping of electrical works for 2 years i.e. from 1st August, 2018 to 31st July, 2020. The Agency/Contractor should have minimum 2 years experience in the relevant field and should have valid electrical contractor's license issued from government. The Agency/Contractor should have carried out at least single work similar in nature (AMC). Interested agency/contractor can visit the site of works (SPPL) to fully understand the scope of work.

1.	Company Name	SHIVSHAHI PUNARVASAN PRAKALP LIMITED (Fully Owned by Government of Maharashtra)
2.	Address	5 th Floor, Grihanirman Bhavan, Kalanagar, Bandra (East), Mumbai – 400 051.
3.	Contact No.	26591087/26590588/26591989
4.	Tender No.	No. SPPL/Ele. Maint./AMC/C.R.85/2018 Date : 07/07/2018
5.	Name of Work	AMC for Electric Works.
6.	Publish Date	07/07/2018
7.	Last Date & time of Submission of Technical Bid & Financial Bid	Upto 3.00 pm on 26/07/2018
8.	Tender Opening Date	@ 4.00 pm on 26/07/2018

TERMS & CONDITIONS :

- 1) Conditional tender shall NOT be considered.
- 2) The quoted rate shall remain valid & unchanged for a period of two years from the date of agreement.
- 3) Volume of work may vary as per requirement of SPPL.
- 4) Managing Director, SPPL will have the rights to accept or reject any or all tenders in whole or in part without assigning any reason, whatsoever.

- 5) The Services will be utilized as per requirement of SPPL from time to time.
- 6) Report of minor/major activities are to be forwarded to the Manager (Administration).
- 7) Sub-tendering, sub-contracting and outsourcing of job by the selected bidder(s) shall not be permissible.
- 8) Safety guidelines laid down for the personnel are to be strictly followed.
- 9) Co-ordinate for services as per AMC/warranty management in case of break-down emergency at SPPL.
- 10) Replacement of defective wires, switches, fuses, tubes, bulb, plug etc. (only materials shall be provided by SPPL). Labour charges of new installation or any new lighting items would be considered by the contractor.
- 11) Contractor/Agency will Immediately attend the complaints (within 8 hours) received from SPPL.
- 12) Weekly/Fortnightly review of the Electrical System. Contractor/Agency will have to inspect all Electrical Installation or Equipments, at least once a month for general checkup under intimation to SPPL.
- 13) Periodical inspection of fixed and moving items of fittings set and taking corrective action as required.
- 14) The contractor agree and undertakes to observe, comply with SPPL about all laws, Bye laws, Rules & Regulations, under Electricity Act.
- 15) SPPL shall make payment to the contractor on quarterly basis after verifying the bill presented by the contractor, as agreed between SPPL and the contractor.
- 16) The Contractor shall engage well trained and experienced employees in rendering service. The contractor shall be fully responsible in respect of his workmen to be engaged for the work towards meeting any liability of damages/expenses/charges/compensation. SPPL will not be responsible for any acts & omissions on the part of workmen engaged by the Contractor. Contractor will bear risks of Loss of or damages to physical property and of personal injury and death which may arise during the performance of any works under Annual Maintenance Contract with SPPL.
- 17) The contractor shall bear all the costs and expenses in respect of all charges, stamp paper etc. relating to the contract and documents etc. to be signed.
- 18) Agency/Contractor shall have to bear burden of intermittent failures and repetitive problems, due to improper diagnosis or repair & the system will

be treated as suffered down time and penalty amount may be imposed by SPPL.

- 19) The sealed Tenders are invited in two parts: Technical Bid and financial Bid for Annual Maintenance Contract for Operation And Up-keeping of Electrical Installation of SPPL. It shall be the entire responsibility of bidder to ensure that their tenders are submitted in two separate covers stating ' Technical Bid for AMC for Electrical Work ' and ' Financial Bid for AMC for Electrical Work ' complete in all respects are actually submitted before or on due date and time of submission as specified in the tender documents. Financial Bid will not be opened & will not be considered and will be treated as disqualified, if documents/stated under 'Technical Bid' are not submitted in 'Technical Bid'.

I) TECHNICAL BID:

The bidder shall submit the following Self Attested Copies of documents/information under bid on or before last date & time of submission.

- 1) Authenticated copy of license of the contractor/agency.
- 2) The Document establish minimum 2 years works experience as Contractor.
- 3) Copy of PAN/TIN/GST Registration Certificate of the firm and any other statutory registration required.
- 4) Any other Registration/Certificate, if applicable.

II) FINANCIAL BID:

Financial Bid should be submitted in the prescribed format enclosed.

- 20) Contractor/Agency who will be selected will have to execute the Contract (on Stamp Paper), the expenses of which will be borne by the Contractor/ Agency.
- 21) Contract may be terminated at any time by giving 8 days notice if, the services of Contractor/Agency are not found satisfactory. In this regard the decision of the Managing Director will be final.
- 22) All disputes or differences whatsoever arising between the parties shall be settled by Managing Director or re-resolution of disputes will be solved by Managing Director of SPPL which shall be binding on the parties.

Sd/-
General Manager (Administration)

FINANCIAL BID for AMC OF ELECTRICAL WORKS

(On Contractors / Agencies Letter Head)

Date: July, 2018

**To,
The Managing Director,
Shivshahi Punarvasan Prkalp Ltd.,
5th Floor, Griha Nirman Bhavan,
Kalanagar, Bandra (East),
Mumbai – 400 051**

Sir,

Reg.: Awarding of AMC of Electrical works of office of SPPL, 5th Floor, Grihanirman Bhavan, Kalanagar, Bandra (East), Mumbai - 400 057.

In response to your Notice calling tenders for job of AMC of Electrical works, we quote our charges (Rs. per Quarter) as per table below. Our authorized representative has visited the office and we fully understand the scope of work. I/We offer charges as under. I am/ We are fully aware that SPPL will not consider the quarterly charges exceeding Rs.30,000/- per Quarter. Hence, the Contractor/Agency is expected to quote the very competitive charges below Rs.30,000/- per quarter.

Item	Contract period	Charges (Taxes should be shown separately) (Rs. Per Quarter) should be competitive below Rs.30,000/- per quarter
Electrical Contract of Maintenance, operations, servicing etc. of electrical equipment's in electrical systems.	2 years	Rs. _____ (In words Rupees _____ + Taxes _____, for every three months; (August-October, November-January, February-April & May-July)

Note:

1. I/We have read all the terms & Conditions as stipulated in the Tender Documents and I am/We are ready to execute the Stamped Agreement.
2. We agree to abide by all terms and conditions unconditionally.
3. Rate quoted are exclusive of taxes.
4. The rate quoted are firm and shall remain valid initially for the above mention period of two years and shall be further extendable as provided.
5. We confirm that adequate precautions will be taken at one end to ensure safety of SPPL property including electric installation so that SPPL is not put any loss, any time.

1) Name & Address of the Contractor:

2) PAN Card Number:

3) AADHAR Card Number:

4) Name of the authorized person:

5) Designation:

6) Mobile Number:

7) Landline Number:

8) E-mail address:

Place:

Date : July, 2018.

**SIGNATURE &
STAMP OF CONTRACTOR /
AUTHORISED PERSON**