

**Shivshahi Punarvasan Prakalp Ltd. (S.P.P.L.)**

Griha Nirman Bhavan, 5<sup>th</sup> Floor,  
Bandra (East), Mumbai- 400051.

Phone 26591087/26591989/26590588 Fax No. 26590586

Email: sppl\_mumbai@rediffmail.com

No.SPPL/Asstt. M(Admin)/Tel/731/2016

**SEALED/QUOTATIONS**

SPPL invites Sealed Quotation for Annual Maintenance Contract in respect of Telephone –Panasonic KX-DT543 EP ABX System installed in 2014 for a period of one year from 1<sup>st</sup> July 2016 to 30<sup>th</sup> June 2017. The Annual Maintenance Contract may be extended upto a maximum of 3 year upto 30<sup>th</sup> June,2019, if the services provided are found to be satisfactory by SPPL during initial contract period upto 30<sup>th</sup> June, 2017.

Issue Date : 6<sup>th</sup> June, 2016

Closing Date and Time : 15<sup>th</sup> June, 2016, upto 3.00 p.m.

**Tender Details**

Name of the Item(S)	Item Description	Qty.	Unit	Cur. Est	Cost
Annual Maintenance Contract in respect of the Panasonic KX-DT543 EPABX	Make: KX-DT543 Panasonic <b><u>Nature &amp; Scope of works</u></b> a) Contractor shall make Breakdown Visit within 3 hours, of intimation by SPPL. b) Contractor shall have to attend any number of Breakdown Visit, as may be required by SPPL. (spare parts for replacement or cables as required for shifting of lines will be provided by SPPL)	1	Whole Job		

**Terms & Conditions**

**Note:** - Annual Maintenance Contractor must submit the following primary Information /Documents along with his Sealed Quotations.

1. Bidders would be required to quote rate for any single Visit as may be required by the SPPL in case if any break down of system or part of system in the prescribed statement format enclosed for Financial Proposal. He is not expected to quote the amount for whole contract or not yearly basis.
2. Bidders should quote rate inclusive of all Taxes/Charges/Cess Duties leviable by State and/or Central Government.

3. Bidder must specifically indicate in Remarks Coloun of Financial Proposal if their rate is inclusive of VAT/Sales Tax and /or Excise Duty.
4. Bidders will have to submit duly pre stamped receipt supported by the relevant delivery documents for audit. Generally, payments can be expected within one month and will be made against acceptance of jobs completed satisfactorily from the date of actual work done & pre-stamped receipt is received by SPPL.
5. Quotation must be submitted with above state required documents, on or before Last Date in Sealed envelopes, superscripted with "Tender for 'AMC-Telephone System' 'NOT TO BE OPENED BEFORE 3.05 p.m. on 15<sup>th</sup> June 2016'. Sealed Envelopes received after the closing date & time will not be entertained & opened any revision in the price will render the quotation invalid. Sealed Quotation should indicate clearly the period of validity i.e. not less than 30 working Days.
6. Sealed Envelopes will be opened at 3.05 p.m. on 15<sup>th</sup> June, 2016 in the Conference Hall of SPPL.
7. Lowest Quotation for Visit of (a) & (b) of the Nature & Scope of work (i.e. para3)(a) of Financial Proposal statement will be condensed for selection by the SPPL.
8. Generally, though lowest financial quote is expected to accept, however SPPL is not bound to accept the lowest Quotation offered and the final acceptance, will be entirely in the interest of SPPL.

Date :- 03/06/2016  
Place :- Mumbai

Manager (Admin)  
Shivshahi Punarvasan Prakalp Ltd.

## FINANCIAL PROPOSAL

To,  
Manager/SPPL  
5<sup>th</sup> Floor Griha Nirman Bhavan,  
Bandra (E), Mumbai- 400051

Sub:- Financial Proposal for Annual Maintenance Contract of  
Panasonic EPABX System in SPPL

Sir,

1. I/We the Authorized Representatives of the M/s. ....(mention  
here the name of the Agency/ Office)

Sr. No.	Full Name, Postal Address, Telephone numbers(Landline & Mobile) & e-mail ID	Designation.
1		
2		
3		

2. • Trade License No/Company Registration No.  
(Attach Self Attested Copy)
- VAT and Service Tax Registration No.,  
(Attach Self Attested Copy)
  - IT PAN No. (if Any)  
(Attach Self Attested Copy)
  - Income Tax Last Return (if Any )  
(Attach Self Attested Copy)
  - Bank(Account No. & Account Holders Name)  
(Attach Self Attested Copy)
  - Branch Name & Address IFS Code, MICR Code  
(Attach Self Attested Copy)

Desire and hereby submit Financial Proposal for Annual Maintenance Contract in  
respect of the Telephone- Panasonic KX-DT 543 EP ABX System in SPPL office  
abiding all Terms & Conditions as states in this documents for quotation.

3. I am/ we are submitting herewith our/Quotation in Sealed envelopes for Maintenance Contract in respect of Telephone-Panasonic KX-DT-543EPABX System as per documents for Quotation as Stated in the following Statements.

FINANCIAL PROPOSAL		
Nature of Scope of works	Rupees	Remarks
a) Breakdown Visit (Per Visit) for Repairs or/and Replacement of Spare Parts, if intimated by SPPL. (Maintenance Contractor should mention the amount for per visit and not for whole contract or not yearly)	a) Rs.	
b) Service Charges for Replacement of Spare Parts if required & intimated by SPPL(Spare Part/s will be provided by the SPPL)	b) Rs.	
c) Service Charges for shifting of any Telephone Line, if required & intimated by SPPL.(Cable required for any such shifting will be provided by the SPPL.)	c) Rs.	

4. If I/We fail to fulfil or comply will the conditions as stated in the Bid Documents, the agreement so concluded between us & SPPL shall stand rescinded by SPPL.
5. I/We shall keep this offer valid for a period of 30 working days effective from the date of opening of the offer and shall not revoke or vary it before the expiry of 30 working days from such date.
6. I/we hereby declare that I/we have read understand the terms & conditions as stated in the said Bid Document and abide by the final decision of the SPPL.

Mumbai :-

Date :-

Name & Signature of Authorized Person  
(With Seal)